

EMPLOYMENT APPLICATION



Cramer Fabrics Inc. is an equal opportunity employer. We afford an equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state and federal laws.

PLEASE PRINT CLEARLY
Position Applied For _____ Date of Application _____

First Name _____ Middle Initial _____ Last Name _____

Street Address _____ Apt. # _____

City _____ State _____ Zip Code _____

() _____ () _____
Home Phone _____ Alternate Phone _____ E-Mail Address _____

Shift Preference 1st _____ 2nd _____ 3rd _____ Any _____

PLEASE PLACE A CHECK BY YOUR RESPONSE OR PROVIDE THE APPROPRIATE INFORMATION.

Are you interested in: Full-time _____ Part-time _____

How did you hear about us? Ad _____ Friend (Name) _____ Other _____

Are you legally eligible to work in the United States? Yes _____ No _____
(Proof of eligibility will be required upon offer of employment)

Are you over the age of 18 years? Yes _____ No _____

Have you ever been arrested or convicted of a crime that has not been annulled by a court?

Check one: Yes ___ No ___

If yes, please describe each conviction. Please include the nature of the offense, date of the offense, the sentence imposed, the court in which you were convicted, the case disposition, and any mitigating circumstances you might wish Cramer Fabrics to know. You may be asked to consent to a criminal background/records search as a condition of employment.

Note: An arrest or conviction will not necessarily be a factor to employment. Age at the time of the offense, the seriousness and nature of the offense, rehabilitation, and the relation of the offense to employment will be considered.

Please list your work experience below (start with your most recent job first).
 This section must be **COMPLETED** even if you are attaching a resume.

COMPANY NAME AND LOCATION	POSITION OR DUTIES	SALARY / PAY RATE	DATES (MM/YY)	REASON FOR LEAVING
1.			FROM TO	
2.			FROM TO	
3.			FROM TO	
4.			FROM TO	
5.			FROM TO	

LIST ANY EXPERIENCE YOU HAVE IN THE FOLLOWING AREAS AND PROVIDE DETAILS

Computer Skills: _____

Production/CNC Machines: _____

Fork Truck Operation: _____

Crane/Hoist Operation: _____

Military Experience: _____

Any other work experience you'd like to share with us? _____

RELEVANT EDUCATION (LIST TWO HIGHEST)

HIGH SCHOOL/COLLEGE & LOCATION	MAJOR/COURSE STUDIES	YEARS COMPLETED

LIST ALL PROFESSIONAL CERTIFICATIONS, AFFILIATIONS AND/OR LICENSES (indicate in which State)

REFERENCES

(Please provide three professional references)

Name	Relationship	Company	Phone/Alt. Phone

General: I have completed this application for the purpose of securing full-time, part-time, temporary, or contract employment. I acknowledge that the use of this form, and my filling it out, does not indicate that any positions are open, nor does it obligate the company to further process my application. I hereby certify that the facts set forth in this application and resume, if applicable, are true to the best of my knowledge. I understand that any intentional misstatement of fact may cause me to be refused employment or terminate my employment if I am hired.

References: I hereby authorize the company and its agents to make such investigations and inquiries into my employment and educational history and other related matters as may be necessary to arrive at an employment decision. I hereby specifically authorize the release of information, relevant to my prospective employment with Cramer Fabrics, by all schools, businesses, individuals or other entities listed by me on this form and hereby release them from any and all liability regarding their responses. Furthermore, I authorize the company and its agents to release any reference information to clients who request such information for purposes of evaluating my credentials and qualifications.

I understand that my employment is “at will” and not guaranteed for any specific time and may be terminated at any time for any reason. I also attest to the fact that I am under no other obligation that would prevent me from working for Cramer Fabrics, Inc. or any clients thereof.

SIGNED: _____ **DATE:** _____